



**2024 – 2025
CUPE 3742 LEARNING IMPROVEMENT FUND**

LIF allocations for the 2023-2024 school year are as follows:

ELEMENTARY (Education Assistants, Youth Care Workers, Indigenous Education Workers) - employees working 17.5 - 29.25 hours per week will receive 45 minutes per week (.75 LIF hours/week)

SECONDARY (Education Assistants, Youth Care Workers, Indigenous Education Workers) – employees working 17.5 - 34.25 hours per week will receive 45 minutes per week (.75 LIF hours/week)

What is the Learning Improvement Fund (LIF)?

The LIF provides an ongoing multi-year commitment of additional resources, specifically targeted to support students with diverse needs. CUPE LIF funds allocated to the district provide additional paid hours for Education Assistants, Youth Care Workers and Indigenous Workers who work with students with diverse needs. The Local Union and the Board come to an agreement each year on how LIF funds are to be used in accordance with provincial guidelines.

Please be advised that there is a change in the LIF hours per week from 60 minutes to **45 minutes per week**.

What is the time to be used for?

A number of best practices have evolved. These include, but are not limited to the following:

- collaborative planning with classroom teachers outside the bookends of the school day
- collaborative planning with Learning Resource teachers or school counsellors
- collaborative meetings with school-based teams, consultants, district staff, or community service providers
- review of student IEP and related goals with the school team
- school-based staff meetings
- creation of student materials
- collaboration with other EAs, YCWs, IEWs who share responsibility for learner

Please contact the HR department if you have any questions.