



## SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

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### Memorandum of Agreement between School District No.57 and CUPE 3742

January 4, 2024

#### Re: Article 32.03 – Vacation Anniversary Date \ Payout

CUPE 3742 has identified concerns related to following the strict language of the collective agreement, below, related to vacation payout anniversary date for the spring of 2024. This language would require the employer to process the anniversary date at June 24, 2024. This would result in a payment deposit date of June 28, 2024.

32.03 When a two-week spring break has been approved for the following school year, sessional employees may carry over ten (10) days' vacation entitlement provided that the ten days' vacation entitlement carried over is used on non-prescribed school days. Otherwise, the sessional employees will be limited to carrying over five (5) days' vacation entitlement provided that the five days of vacation entitlement carried over is used on non-prescribed school days.

Sessional employees wishing to carry over vacation entitlement shall advise the payroll department in writing by May 15<sup>th</sup>.


**Sessional employees shall have a vacation payout “anniversary date” on the last day of the pay period for the final deposit date in June, for the purpose of paying out vacation pay only.**

At the request of the Union, School District No.57 has reviewed the timelines with respect to the vacation payout anniversary date and agrees to move that anniversary date to June 6, 2024, which would result in a **vacation payout on the deposit date of June 14, 2024.**

The employer and the union will send notification to staff affected by this change.

This agreement is on a one-time basis for the 2023\2024 school year and places no obligation on either the employer or the union with respect to future conversations of a similar nature.

Signed on the 4<sup>th</sup> day of January 2024

  
Andrea Born, Director of Human Resources

  
Paula Bass, President, CUPE 3742