

**LETTER OF UNDERSTANDING  
BETWEEN  
SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)  
AND  
CANADIAN UNION OF PUBLIC EMPLOYEES, LOCAL 3742**

Spring Break – 2023-2024

This is to confirm that the Board will make the additional days of instruction required for the extension of spring break revenue neutral for CUPE 3742 sessional support staff members.


The four (4) additional days for Spring Break for the 2020-2021 school year, will be paid as regular working days for those employees in lieu of the seven (7) additional minutes per day worked throughout the 2023-2024 school calendar by CUPE 3742 sessional support staff members.

Notes:


- May choose to roll over up to five vacation days to cover the Spring Break 2024 (March 18-22).
- March 25-28 will be recorded as regularly scheduled days of work in lieu for payroll reporting.
- Payment for March 25-28 will be based on the regular schedule of the week of March 11-15.
- There is no payout for the seven (7) minutes per day should the person currently holding a position not be in one during the 2023-2024 Spring Break.
- A new staff member who starts a position prior to spring break would receive the four (4) days as regularly paid.
- Individual leaves that impact this LOU shall be on a case by case basis.
- This offer for Spring Break for the 2023-2024 school year is made without precedence and without prejudice for any future Spring Breaks.

Signed this 27 day of June, 2023

Signed on the behalf of the Board  
of Education School District  
No. 57 (Prince George)

  
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Andrea Born  
Director, Human Resources

Signed on Behalf of the Canadian  
Union of Public Employees  
Local 3742

  
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Paula Bass  
President